

Oklahoma State Textbook Committee Orientation

June 6, 2025



OKLAHOMA
Education



Purpose

The **primary purpose** of the Oklahoma State Textbook Committee (STC) is to ensure that public school students have access to high-quality instructional materials (HQIM) aligned with state academic standards.

*The Committee shall **approve textbooks or a series of textbooks** for each subject bid by publishers during a subject-cycle adoption period. **70 O.S. § 16-102***

STC Expectations

- **Select textbooks** for PreK-12 subjects in Oklahoma public schools, with adoptions valid for up to six years.
- **Implement a review process** with subject matter experts using a standardized rubric, focusing on standards alignment and usability.
- **Adopt a final rating** for each textbook before adding it to the official approved list.
- **Publish** and distribute the **approved textbook list** annually, ensuring transparency and guidance for districts.

Subject Adoption Cycle

Adoption Year 2025

- PK-12 Social Studies
- PK-5 Social Studies Content Reading
- Personal Financial Literacy

Adoption Year 2024

- PK-12 Fine Arts
- PK-12 Computer Science
- PK-12 Technology Education

Subject-Specific Reviews and Rubrics

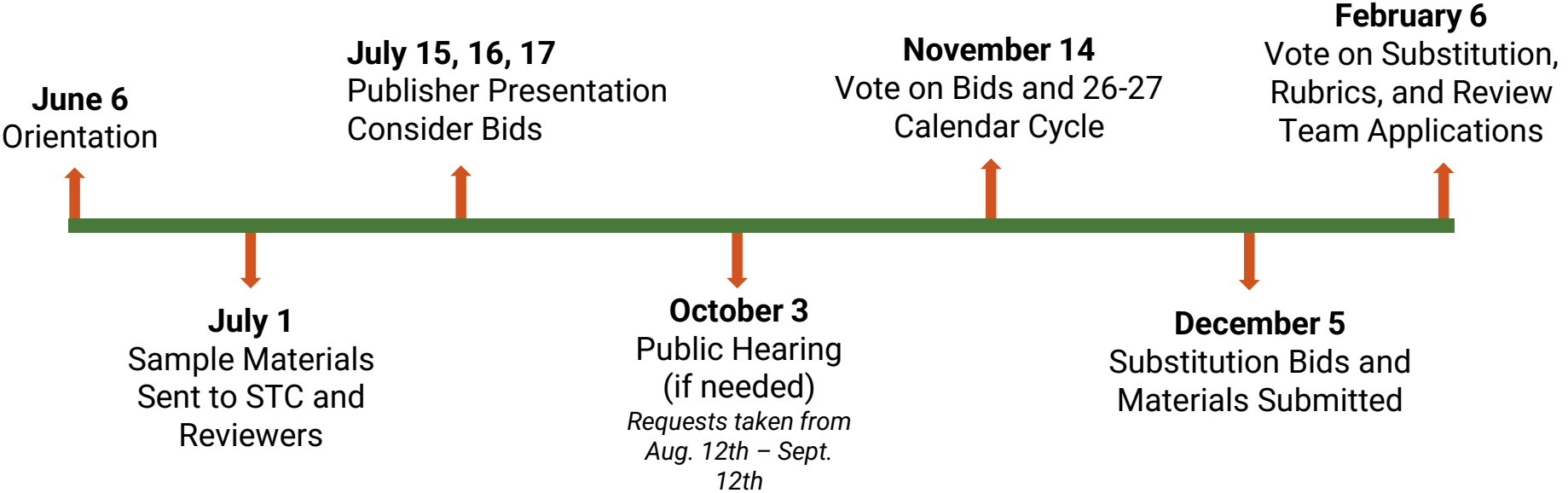
2025 Adoption Cycle

PK-12 Social Studies

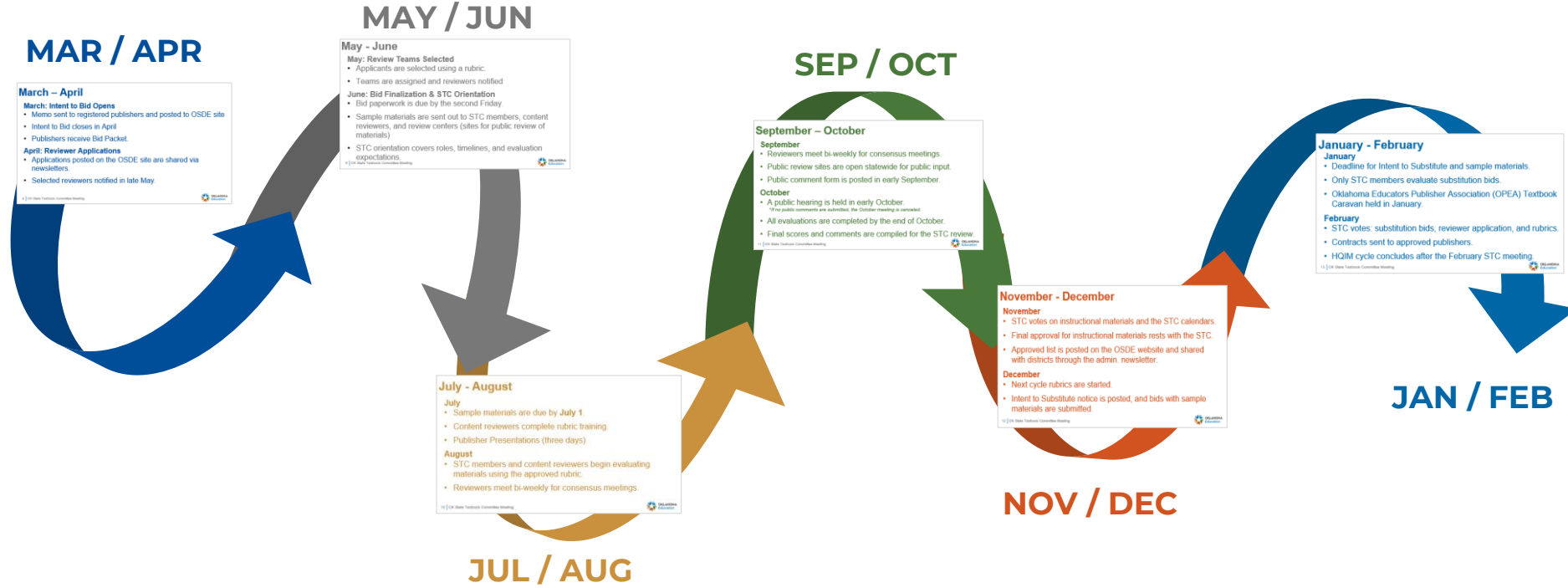
PK-5 Social Studies Content Reading

Personal Financial Literacy

2025-26 Calendar: Committee Meetings



High-Quality Instructional Material Cycle



March – April

March: Intent to Bid Opens

- Memo sent to registered publishers and posted to OSDE site
- Intent to Bid closes in April
- Publishers receive Bid Packet.

April: Reviewer Applications

- Applications posted on the OSDE site are shared via newsletters.
- Selected reviewers notified in late May.

May - June

May: Review Teams Selected

- Applicants are selected using a rubric.
- Teams are assigned and reviewers notified

June: Bid Finalization & STC Orientation

- Bid paperwork is due by the second Friday.
- Sample materials are sent out to STC members, content reviewers, and review centers (sites for public review of materials)
- STC orientation covers roles, timelines, and evaluation expectations.

July - August

July

- Sample materials are due by **July 1**.
- Content reviewers complete rubric training.
- Publisher Presentations (three days)

August

- STC members and content reviewers begin evaluating materials using the approved rubric.
- Reviewers meet bi-weekly for consensus meetings.

September – October

September

- Reviewers meet bi-weekly for consensus meetings.
- Public review sites are open statewide for public input.
- Public comment form is posted in early September.

October

- A public hearing is held in early October.
**If no public comments are submitted, the October meeting is canceled.*
- All evaluations are completed by the end of October.
- Final scores and comments are compiled for the STC review.

November - December

November

- STC votes on instructional materials and the STC calendars.
- Final approval for instructional materials rests with the STC.
- Approved list is posted on the OSDE website and shared with districts through the admin. newsletter.

December

- Next cycle rubrics are started.
- Intent to Substitute notice is posted, and bids with sample materials are submitted.

January - February

January

- Deadline for Intent to Substitute and sample materials.
- Only STC members evaluate substitution bids.
- Oklahoma Educators Publisher Association (OPEA) Textbook Caravan held in January.

February

- STC votes: substitution bids, reviewer application, and rubrics.
- Contracts sent to approved publishers.
- HQIM cycle concludes after the February STC meeting.

Content Review Teams

As required by **70 O.S. §16-102**, the State Department of Education and the State Textbook Committee approve an **application process** each year to form subject-specific **review teams**.

These teams of **subject matter experts** review all submitted materials using the **rubric** adopted by the State Textbook Committee.

Content Review Teams 2025

Social Studies PK-2

Social Studies 9-12 Group 1

Social Studies 3-5

Social Studies 9-12 Group 2

Social Studies 6-8

Social Studies 9-12 Group 3

Personal Financial Literacy

Social Studies Content Reading

Rubrics for Content Review Teams

The Committee, in consultation with the State Department of Education, **shall adopt a rubric for the review teams to use in** evaluating textbooks submitted for review.

The rubric shall contain a **three-tiered rating system**: the first tier shall be labeled "**Exemplifies Quality,**" the second tier shall be labeled "**Approaching Quality,**" and the third tier shall be labeled "**Not Representing Quality.**"

~ 70 O.S. § 16-102

Social Studies Rubric

Review Summary			
Gateway	Criterion	Score	Rating
1: Alignment and Coherence	1.1 Alignment and Accuracy	_ / 14	
	1.2 Coherence	_ / 10	
	Gateway 1 Subtotal	_ / 24	
2: Practices and Assessments	2.1 Student Engagement in Practices	_ / 10	
	2.2 Assessments	_ / 18	
	Gateway 2 Subtotal	_ / 28	
3: Supports and Usability	3.1 Student Supports	_ / 10	
	3.2 Teacher Supports	_ / 10	
	3.2 Technology Usability	_ / 4	
	Gateway 3 Subtotal	_ / 24	
4: Statutory and Regulatory Fidelity	4.1 70 O.S. 24-157	_ / 8	
	4.2 OAC 720:10-5-3	_ / 13	
	Gateway 4 Subtotal	_ / 21	
Overall Rating Exemplifies Quality: All Gateways are Exemplifies Quality. Approaching Quality: All Gateways are Approaching Quality or Better. Not Representing Quality: Any Gateway is Below Approaching Quality.		Total Score	Final Rating
		___ / 97	

Social Studies Content Reading Rubric

Review Summary			
Gateway	Criterion	Score	Rating
1: Alignment and Coherence	1.1: Alignment and Accuracy	_ / 10	
	1.2: Coherence	_ / 8	
	Gateway 1 Subtotal	_ / 18	
2: Instructional Supports	2.1 Student Learning	_ / 8	
	2.2 Teacher Supports	_ / 6	
	2.3 Assessments	_ / 8	
	Gateway 2 Subtotal	/ 22	
3: Access and Technology	3.1 Access	_ / 8	
	3.2 Technology	_ / 4	
	Gateway 3 Subtotal	/ 12	
4: Statutory and Regulatory Fidelity	4.1 O.S. 24-157	_ / 8	
	4.2 OAC 720:10-5-3	/ 13	
	Gateway 4 Subtotal	_ / 21	
Overall Rating Exemplifies Quality: All Gateways Exemplifies Quality. Approaching Quality: All Gateways Approaching Quality or Better. Not Representing Quality: Any Gateway is Below Approaching Quality.		Total Score	Final Rating
		___ / 73	

Personal Financial Literacy Rubric

Review Summary			
Gateway	Criterion	Score	Rating
1: Alignment and Coherence	1.1: Alignment and Accuracy	_ / 8	
	1.2: Coherence	_ / 8	
	Gateway 1 Subtotal	_ / 16	
2: Instructional Supports	2.1 Student Learning	_ / 8	
	2.2 Teacher Supports	_ / 6	
	2.3 Assessments	_ / 8	
	Gateway 2 Subtotal	_ / 22	
3: Access and Technology	3.1 Access	_ / 10	
	3.2 Technology	_ / 6	
	Gateway 3 Subtotal	_ / 16	
4: Statutory and Regulatory Fidelity	4.1 O.S. 24-157	_ / 8	
	4.2 OAC 720:10-5-3	_ / 13	
	Gateway 4 Subtotal	_ / 21	
Overall Rating Exemplifies Quality: All Gateways Exemplifies Quality. Approaching Quality: All Gateways Approaching Quality or Better. Not Representing Quality: Any Gateway is Below Approaching Quality.		Total Score	Final Rating
		___ / 75	

Content Review Team Timeline

**Receive
training on the
evaluation
process &
best practices
for evaluating.**

July

**Conduct
instructional
materials
reviews &
attended team
consensus
meetings.**

August - November

**Gateway 1:
August 14**

**Gateway 2:
September 14**

**Gateway 3:
October 14**

STC's 12 Criteria for Textbook Review

As the STC evaluates the instructional materials, 12 criteria should be considered.

OAC 720:10-5-3

STC's 12 Criteria PDF

Adoption of Textbooks - 1

- The Committee, having verified that the review process has been conducted in a scrupulous and fair manner, **shall adopt a final rating for each textbook** before including it on the required textbook list.
- The Committee shall *consider*, **but not be required to accept, the recommended rating** of the review teams.

Adoption of Textbooks - 2

- The **books selected for adoption** shall be those which the Committee rates as **"Exemplifies Quality"** or **"Approaching Quality."** ~ 70 O.S. § 16-104
- Committee votes upon rubric results for each program and/or grade level.
- The **final approval list** and rubric results are shared with district administrators on the **OSDE website** and in the **OSDE Admin Newsletter**.

Contracts

- Standard **contracts** are drafted and circulated by OSDE.
- State-approved items are those in which the publishing company has contracted with Oklahoma to **ensure the lowest price** for districts and accessible formats for all Oklahoma learners.

70 O.S. § 16-106

Out-of-Cycle Submissions - 1

(70 O.S. §§ 16-102, 16-107; OAC 720:10-5-5)

- Publishers submitting materials **outside the current adoption cycle** must provide a justification letter.
- The **STC** decides if the submission qualifies as an **unusual or extraordinary circumstance**.
- This requires a **3/4 majority vote** of the Committee.

Out-of-Cycle Submissions - 2

(70 O.S. §§ 16-102, 16-107; OAR 720:10-5-5)

- If **accepted**, the submission continues through the review process.
- If **not accepted**, the bid is pulled and does not proceed.
- Materials approved at the **November meeting** will have contracts valid for the **remainder of the subject area's adoption period**.

Questions?